

LLANFIHANGEL CEMETERY RULES AND REGULATIONS

(last reviewed October 2019)

1.0 GENERAL NOTICE OF INTERMENT

1.1 Notice of Interment must be given to the Cemetery Officer at a reasonable time and, in the case of still born children, a Registrar's certificate must be delivered to the Cemetery Officer.

1.2 At least 72 hours notice must be given of an Interment in every case, exclusive of Sunday. Interments at a shorter notice will, if possible, be arranged in exceptional cases by the Council, but an extra charge may be made in such cases to cover any extra costs incurred.

2.0 PAYMENT OF FEES

2.1 All fees are to be paid to the Cemetery Officer. Cheques made payable to Llanfihangel Community Council. No receipts for any monies will be valid except those officially issued by the Cemetery Officer.

3.0 TIME OF BURIAL

3.1 Burials will take place in the hours of daylight, not later than 3.00 p.m. and only coffin burials will be allowed. The Cemetery Officer must be notified of the time of Interment.

4.0 DEATH CERTIFICATE

4.1 A Registrar's Certificate or Coroner's Order for Burial must be delivered at the Burial Grounds at the time of Interment to the person effecting the disposal. Any person failing to deliver such a certificate or order is liable to a penalty of £10.00 (Births / Deaths Registration Act 1926) and the Certificate must be delivered to the Cemetery Officer of the Council for preservation.

5.0 ADMISSION OF VEHICLES

5.1 Only cortege vehicles are allowed onto the tarmac drive. The coffin is then to be carried to the burial space.

5.2 No vehicle (other than by Council permission) will be allowed to enter the Burial Ground and these may not remain on the grounds longer than necessary. If any damage is done to the Council's land or premises by bringing in of materials, gravestones or from any other cause, the person or persons doing such damage will be held responsible for the same.

6.0 OPENING OF GRAVES

6.1 The responsibility for excavation of all graves shall rest with the undertakers. No mechanical diggers to be used.

6.2 No grave shall be deeper than six feet but the Council if it finds it impractical (owing to drainage or any other cause) to dig as deep as six feet, in any particular grave space, reserve the right to specify a maximum depth to which the grave can be dug. No body shall be buried in such a manner that any part of the coffin is less than three feet below the level of the ground adjoining the grave. The Community Council will consider requests for brick lined graves/metal caskets. The additional costs incurred must be borne by the family of the deceased.

6.3 No deviation from the Order of Burials as shown by the plan kept by the Cemetery Officer will be allowed except on payment of the prescribed fee (i.e. purchased grave space).

7.0 EXCLUSIVE RIGHT OF BURIAL

7.1 When an exclusive right of burial is acquired, the full name and address of the purchaser must be supplied. Purchasers shall not dispose of their rights without the consent of the Council. Where any

rights have not been exercised, the burial authority may, at any time after the expiration of 100 years (75 years in the New Extension Compartment Four or in perpetuity on the outside of the Garden of Remembrance for the burial of urns) beginning with the first day serve notice on the owner unless within six months of the date the owner notifies the Authority, in writing, of his/her intention to renew them.

- 7.3 Grants of exclusive Right of Burial may be purchased upon request to the Community Council Cemetery Officer. The request may be made either by the purchaser or their agent. Upon receipt of the current fee (available on request from the Cemetery Officer to the Community Council) the Cemetery Officer will issue a grant of exclusive right of burial to the purchaser.
- 7.4 The Grant will be numbered and contain all relevant details of grave space(s) purchased and the name and address of the purchaser(s). The Deed (Grant) will remain the property of the purchaser and his/her successor for a period of 100 years (75 years in the New Extension Compartment Four) When the purchased grave space is to be used for a burial then the Deed (Grant) of exclusive right of burial should be surrendered to the Community Council Cemetery Officer.
- 7.5 When it is necessary to reopen a grave in respect of which an exclusive right of burial has been acquired, the deed of conveyance or, in default, such other authority of the owner to open, as may be considered necessary by the Cemetery Officer, must be produced before notice of Interment is accepted.
- 7.6 On the transfer of ownership of an exclusive right of burial in a grave or graves (owing to death or otherwise), such transfer must be registered and the deed produced for endorsement, before the grave can be reopened or a monumental stone be repaired etc.

8.0 GRAVESTONES

- 8.1 Gravestones (maximum dimensions - 4' x 3' x 12") with flower vase (optional) incorporated only will be permitted **NO CURBS ALLOWED**. Please Note: It is not guaranteed that the placement of a gravestone or monument is at the head end of the grave.
- 8.2 In respect of all graves of which an exclusive right of burial has been acquired, a drawing showing dimensions, proposed inscriptions and a description of the stone must be forwarded to the Community Council for approval.
- 8.3 Three days notice must be given to the Cemetery Officer by masons etc, before erecting any monument and work of every description must be completed as soon as possible. A Lock down system must be used to secure any monuments down to ensure that there is no movement of memorials. The current fee for erection of a headstone shall be payable to Llanfihangel Community Council through the Cemetery Officer. (See schedule 1).

9.0 MAINTENANCE

- 9.1 The Council reserves the right to maintain the graves and graves will be levelled as required.
- 9.2 The owner or executor shall be responsible for the removal of gravestones and kerbs (if any) on the reopening of graves and replacement of same within eighteen months. The cost of removing must be borne by the owner / executor, and the Council will not be responsible in the event of a monument or stone becoming broken or damaged, lost or destroyed during such work.
- 9.3 The Council will not be responsible for any damage to monuments, gravestones, flower vases or plaques occasioned by storms, wind, lightning, subsidence, vandalism or any other cause.
- 9.4 If a headstone is found to be unsafe and dangerous it will be made safe by the Community Council. The grave owner will then be contacted to see if they would like have the headstone re-fixed, if this is possible. The Grave owner will be responsible for any charges incurred making the memorial safe and for re-fixing.

10.0 FLORAL TRIBUTES

- 10.1 All funeral wreaths and flowers will be left on a new grave for a period of not less than four weeks. After the four week period has elapsed, the wreaths and flowers will be removed if this has not already been done by the family of the deceased.
- 10.2 No bushes shrubs or plants are allowed other than in monumental vases and headstones with incorporated vases. Specially designed headstones with an incorporated planting section will be allowed if small flowers planted only.
- 10.3 The placing of headstones, plants or shrubs will NOT be allowed on the plots used for burial of cremated remains
- 10.4 Plastic domes (containing flowers) on graves will be removed during the grass cutting season 1st March to 30th November.
- 10.5 The placing of headstones, plants or shrubs (or any other miscellaneous objects) will not be allowed on the plots used for the burial of cremated remains.
- 10.6 The Council reserves the right to remove any unauthorised flower receptacle or miscellaneous items from the graves as it deems necessary. Christmas wreaths left on the graves will be removed by from 1st March of any year.

11.0 VISITORS AND DOGS

- 11.1 All persons visiting the Cemetery should act in a responsible manner whilst on the grounds. Dogs must be kept under control and always on a leash.

12.0 SCATTERING OF ASHES

- 12.1 The scattering of ashes is allowed for which a fee is payable to the Community Council (see current charges List). The Cemetery Officer must be informed of the intention to scatter ashes.

13.0 RULES AND REGULATIONS

- 13.1 A Register of Burials and the Scattering of Ashes will be kept by the Bereavement officer. Searches may be made and certified extracts obtained. A fee will be charged for such searches and extracts (See schedule 1)
- 13.2 The Council reserves the right from, time to time, to revise the Rules and Regulations.
- 13.3 These Rules and Regulations are made in conformity with and subject to the Local Authorities Cemetery Order 1977 and any amendment thereof.
- 13.4 These Rules and Regulations together with the table of fees and payments shall apply to the said Cemetery in the said community
- 13.6 Any queries regarding these regulations should be directed to the Community Council's Cemetery Officer.

Schedule 1.

Fees and charges. (As at October 2019)

PURCHASE OF EXCLUSIVE RIGHT OF BURIAL (ERB)	
Adults & Children 12 and over	£330.00
Children - under 12 years	No Fee
Stillborn/under 1 month	No Fee
Purchase of rites in another grave at the same time	£219.00
Cremation space	£101.00
FUNERALS AND BURIALS	
Burial of body in graveyard	£219.00
Burial Double Depth or re-opening	£329.00
Children - under 18 years	No Fee
Burial of cremated remains in graveyard / Casket	£67.00
Stillborn/under 1 month	No Fee
Scattering of ashes	£89.00
MONUMENTS IN GRAVEYARDS	
Right to erect a headstone & first inscription	£131.00
Subsequent inscriptions	£44.00
Right to erect a tablet	£95.00
No curb stones allowed	
SEARCHES IN REGISTERS AND FEES	
Searching registers of burials	£32.00
Registration of Burial Adults & Children 12 and over	£88.00

The above prices will be **increased by fifty percent** for a person living outside the boundaries of the Community Council area